

## ShadeFlex® Classic Track & Canopy Installation Guide

Read this guide and review shop drawings and notes before beginning installation.

All packages should be opened and inspected for hidden damage upon receipt. Repackage all components and carefully store in an area protected from the weather until ready for installation. Handle materials so as to protect materials, coatings, fabric, and finishes during transportation and installation to prevent damage or staining.

It is the responsibility of the installer to meet or exceed all code and safety requirements, and to obtain all required building permits. These instructions are only a guide, and may not address every circumstance. The installer should determine and implement appropriate installation techniques for each situation. Structureworks shall not be held liable for improper or unsafe installations.

### Recommended Tools

- Pencil
- 8' Ladder (2)
- 1/8" Allen Wrench
- Tape Measure
- Phillips Screwdriver
- Drill / Impact Driver
- Drill Bits
- Phillips Bit

### Use and Maintenance

Do not operate in rain or high winds.

Inspect annually for wear and tighten or replace parts as needed.

To reduce dirt buildup, remove canopies and rinse fabric with a hose. Do not use a power washer. Allow fabric to dry before retracting.

Apply ShadeFlex track cleaner regularly to keep rollers operating smoothly.

Use ShadeFlex fabric cleaner to clean heavy dirt or stains, and apply ShadeFlex canopy water repellent to protect the fabric from mildew and environmental damage.

If canopies will not be used for an extended period, they can be retracted and secured with a ShadeGuard. During winter months it is advised to remove and store the canopy. To remove the canopies, loosen the WindLock set screws at the retracted end and remove the plate. Then, loosen the set screws on the roller lock pins and remove all crossmembers. Store the canopy in a dry, protected location.

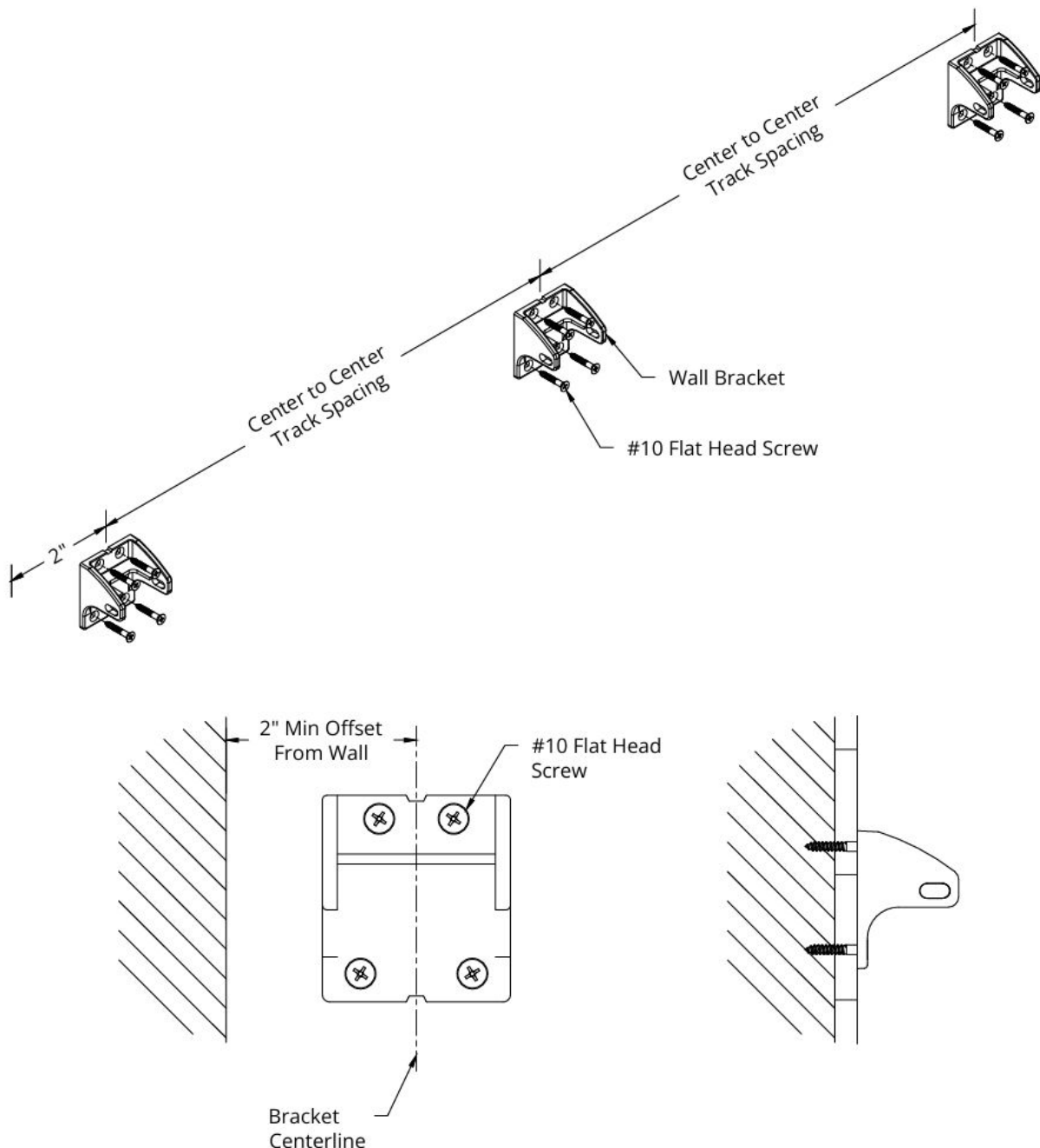
## Install Mounting Brackets

Both sides of the canopy tracks will be mounted to an existing structure using mounting brackets. All brackets must be installed at the same consistent height.

Begin by determining the location of either the left or right corner bracket. If the bracket is positioned in a closed corner or against a wall, maintain a minimum 2" offset from the center of the bracket to the adjacent wall. If the bracket is in an open area, it can be mounted flush.

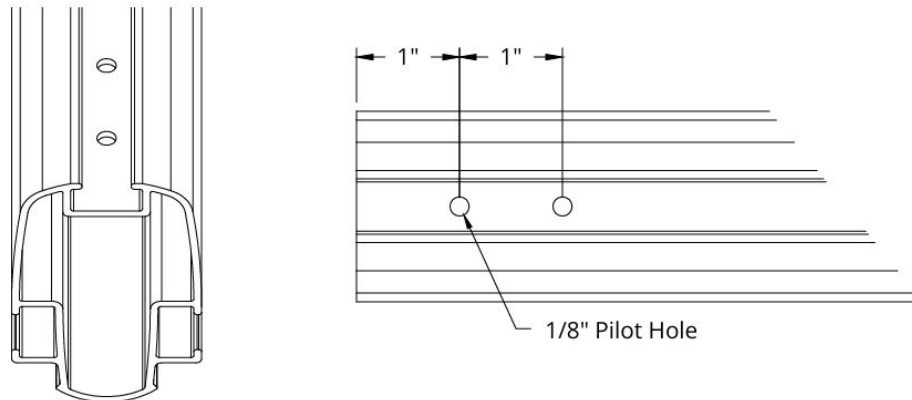
Secure the bracket using the provided screws. Ensure the brackets are mounted to structural components that can support the loads of the structure.

Using the center-to-center spacing shown in the shop drawings, install the remaining brackets, confirming that all are level and aligned at the same height.



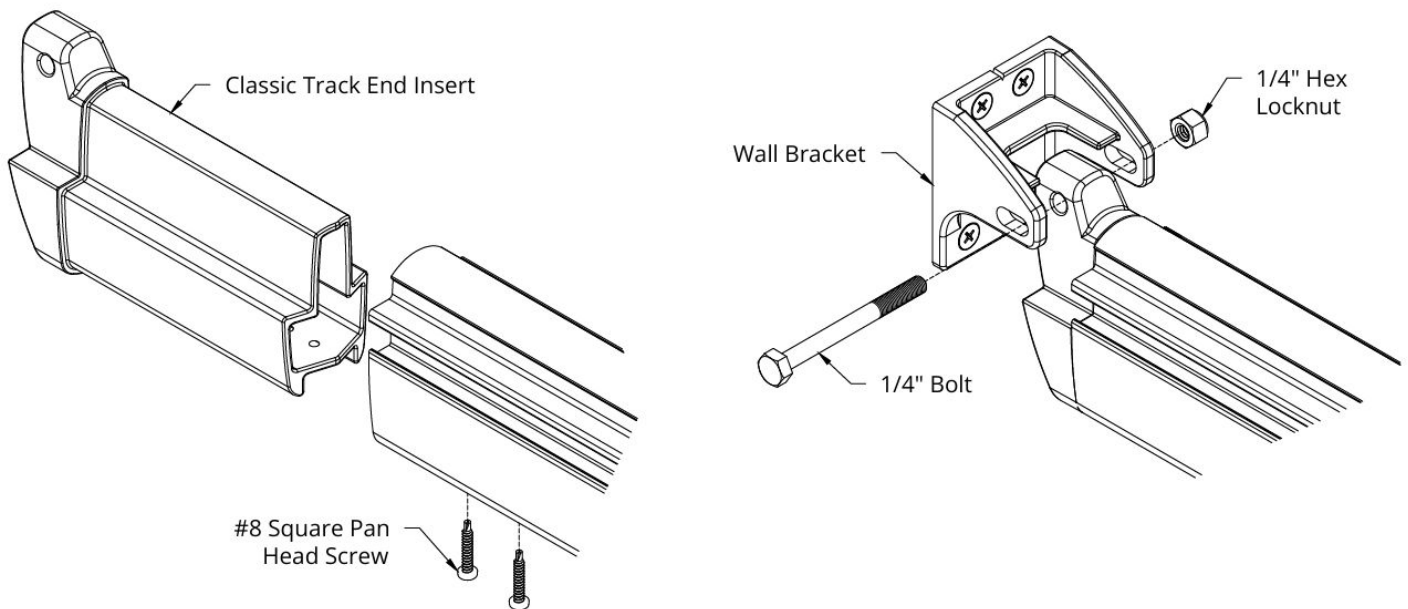
## Prepare and Install Classic Tracks

Pre-drill 1/8" pilot holes at each end of the track. Slide the track end insert into both ends of the track and secure it with screws.



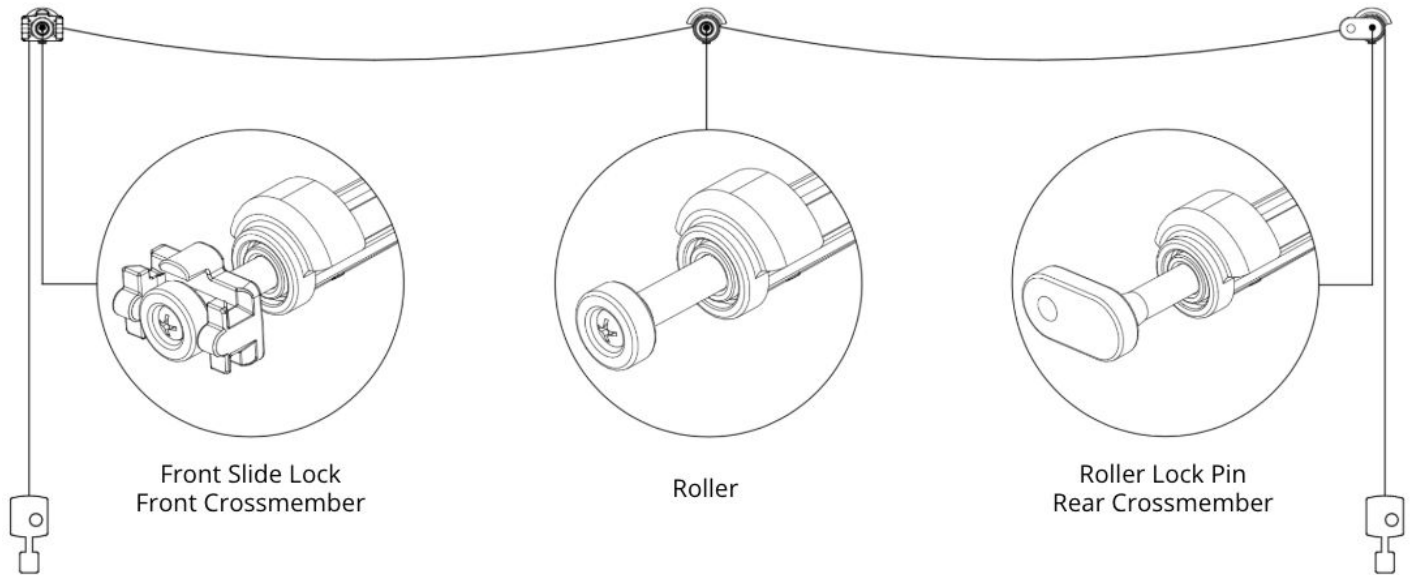
Slide the track end insert into both ends of the track and secure it with screws.

Position one side of the track assembly against the mounting bracket and fasten it using a hex head bolt and a nylon insert lock nut. Tighten until snug, but do not overtighten. Support the opposite end of the track during this step. Repeat this process for the opposite side and for all remaining tracks.



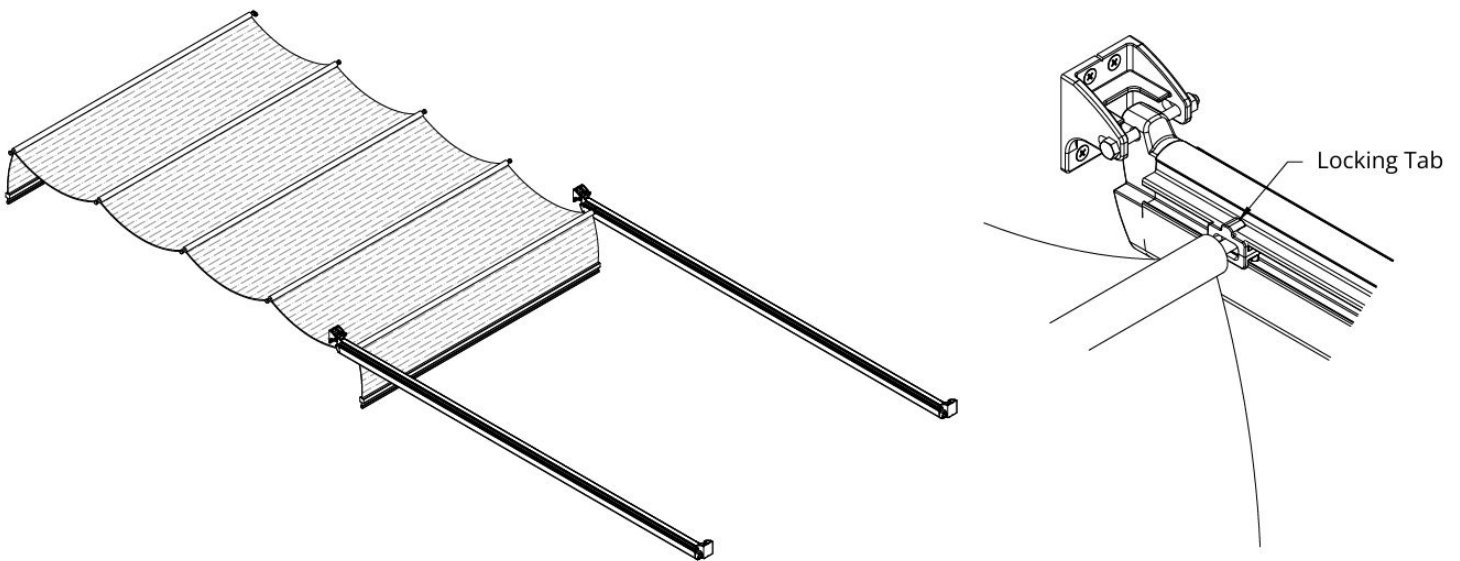
## Install Canopy

Determine the correct orientation of the canopy by identifying the front slide lock and the roller lock pin. For attached configurations, the roller lock pin will be located on the wall side. For freestanding configurations, the roller lock pin will be located on the side where the fabric will collect when retracted. Additionally, ensure the PVC side of the crossmember faces upward and the aluminum side faces downward.



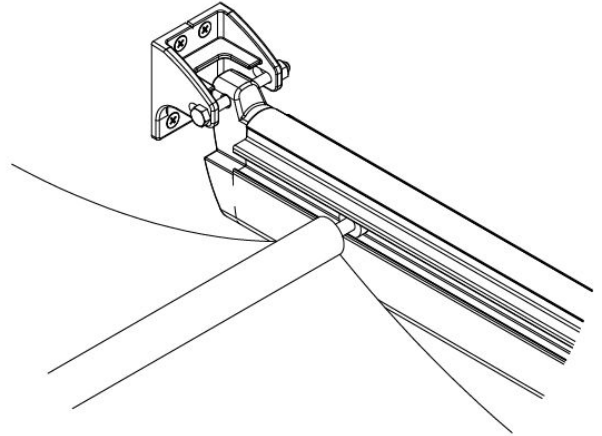
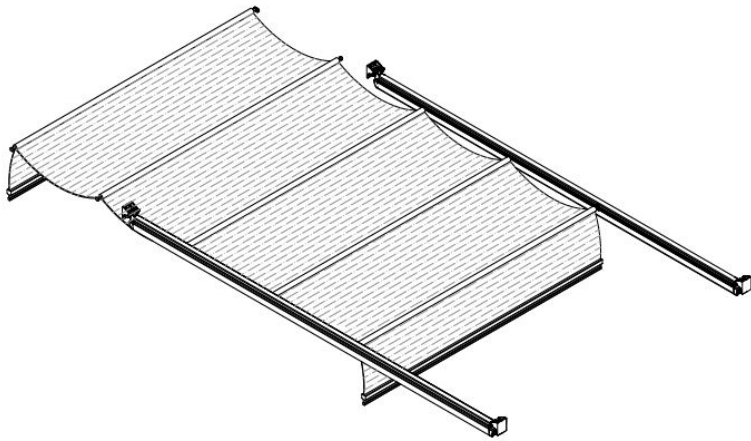
## Install Front Slide Lock Crossmember

Begin installation at the rear of the structure with the crossmember containing the front slide lock. Insert the first crossmember into both tracks simultaneously with the locking tab facing upward.



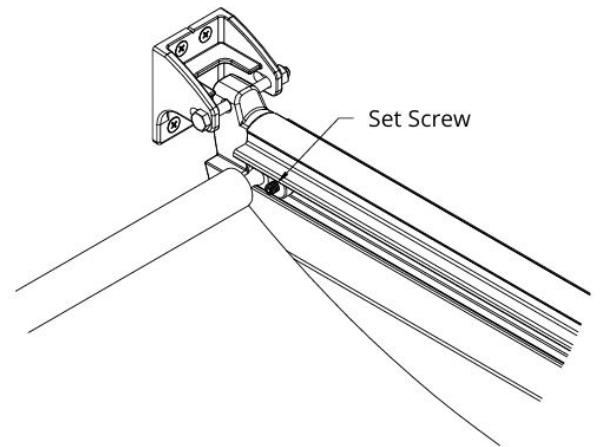
## Install Mid Crossmembers

Next, install mid crossmembers into both tracks at the same time.



## Install Roller Lock Pin Crossmember

Finally, install the last crossmember into the tracks. The roller lock pin should face towards the front of the canopy. Position this final crossmember at the desired stopping point for the canopy, measuring from a fixed reference point to ensure consistent placement across all canopies. Once positioned, tighten the roller lock pin set screw.

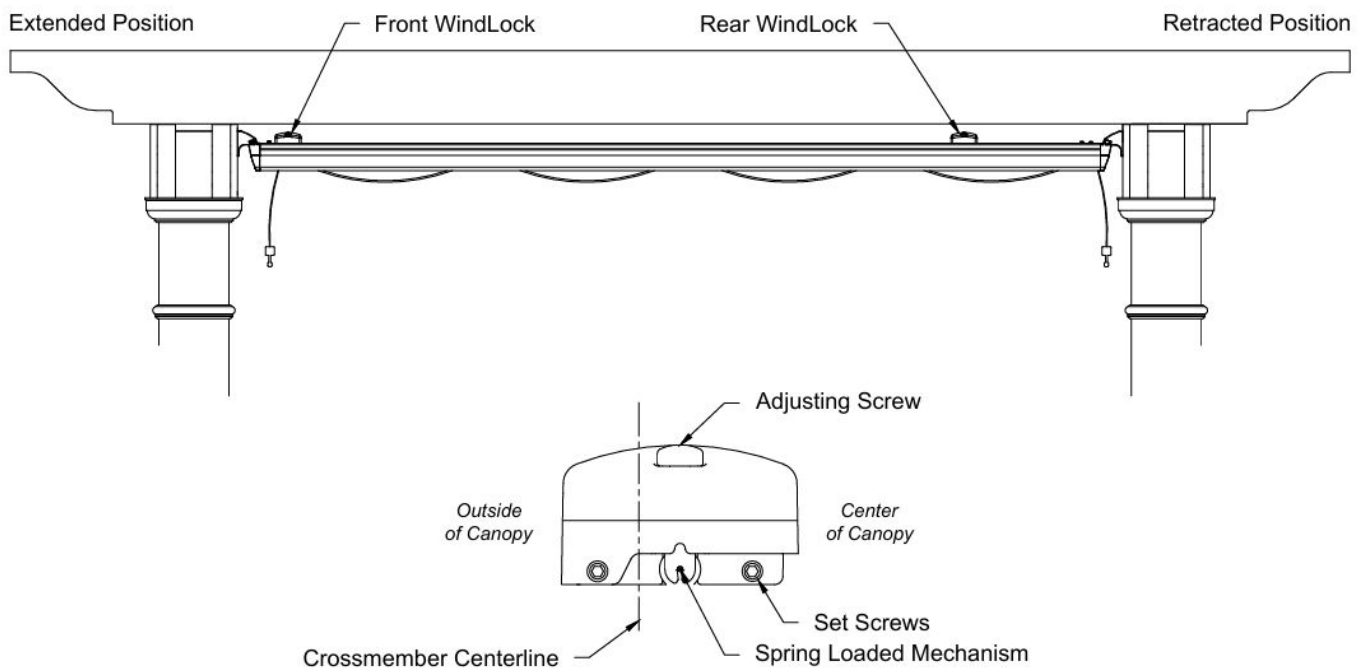


## Install WindLocks

Position a WindLock at the end of the track where the canopy will be in the extended position as shown below. Secure the WindLock to the rafter track by tightening all four set screws.

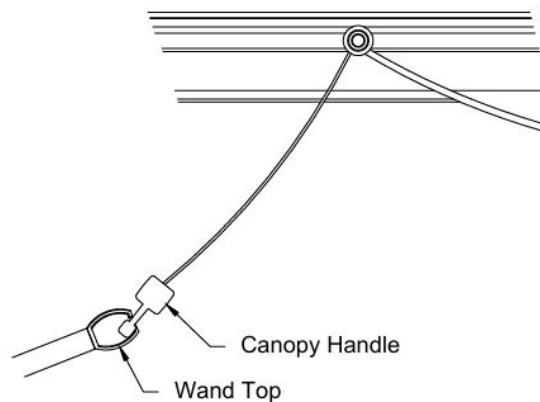
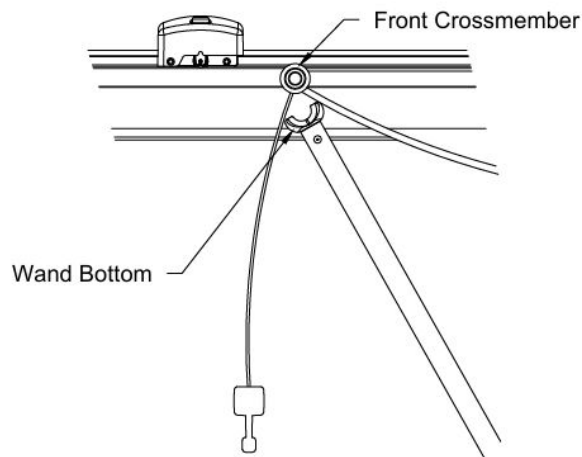
Next, fully retract the canopy and mark the centerline of the first crossmember that contains the front slide locks on the rafter track. Position a second WindLock on the rafter track as shown below. Align this WindLock so the mark is centered between the set screw and the spring-loaded mechanism, just as before. Tighten all four set screws with an Allen wrench to secure it in place.

Tighten or loosen the adjusting screw on the WindLock to set the desired spring tension. The WindLocks are designed to release the fabric during inclement weather. Avoid over tightening the adjusting screw.



## Canopy Wand

To operate the canopy, use the canopy wand. To engage or disengage the front crossmember from the WindLocks, use the bottom of the wand to push the front crossmember. To extend or retract the canopy, use the top of the wand to pull the canopy handle.



Store using the wand mount and appropriate mounting screws based on the installation surface.

